

CAREGIVER SPOTLIGHT

Happy New Year 2024

Our Spotlight Employee this month will receive:

Tamaqua - Walmart Gift Card
Lancaster - Salad Works Gift Card



Karen Uhrie
Tamaqua Office

Karen has been with ILS for the better part of a decade, Fall of 2024. Karen is an awesome fit with anyone she serves. Her compassion and kind heart are her best assets. A Great Aide!



Ellen Eby
Lancaster Office

Ellen has been with ILS 4 years come Fall of 2024. Her clients comment on the exceptional care she provides stating she is on time, compassionate and very reliable. Ellen represents ILS proudly.

Please be Advised as Always!

We need to be providing daily notes on care needs in the participants ILS Binders

Featured Training

Protecting Private Information and the Basics of HIPAA
Upon completion of this course, you will receive 1 hour paid training time.

Attention: New Timesheet Instruction

Timesheets- timesheet are the last resort! They state is fining for using them and they are being updated. They want A LOT more information on them about the consumer and the aide. Those will roll out tomorrow or Friday. So please only use a timesheet if it is the last resort.

Timesheets will need to have all correct information and nothing more. No note to me, not adding hours for the week or day on the sides, no notes about the consumer and the visit. Only the needed lines provided and everything completely accurate or we will need to have a new one signed by you and the consumer for payment and payroll. We WOULD LOVE TO SEE THESE NOT USED TO REFRAIN FROM POSSIBLY ERROR, SO PLEASE DOWNLOAD THE APP!!!!

GPS – we must log out from the building or home of the consumer. When we log out 2 blocks away it is throwing the GPS.

Landline- If the landline is asking for a 10 digit phone number then 1 of 2 things are happening.

1. You are calling from a number we do not have on file, please call us so we can update it correctly
2. You are adding a 0 before your 4 digit ID number that does not belong there.

Overages – any and all overages not approved by the office will give a kick out. That is more than 7 minutes extra to your shift. If you are scheduled 6 hours, please only stay 6 hours. If you are scheduled 2 hours, please only stay 2 hours.

Under service – If you serve time under the approved amount of time it is a kick out. If the shift is in for 2 hours and you serve only 1.75 hours (that is leaving 7 or more minutes early) you are shorting your time, your pay, your consumers time and the causing a kick out.

Blocked numbers- If we come to you and say we are getting an error that no coordinates are found, that might mean the consumer's number is blocked. You will need to unblock the call before dialing the number to log in. = (*82) 1-866-285-1226.

APP not loading – if the app is not loading we ask you please try and uninstall the app and install it again. We are finding in doing so it loads and you can continue right where you were to log in or log out.

Thank you for your time reading this and thank you for helping use correct the issues and fines we are seeing. We only have so long for the corrective action to be complete and the state will be back to review again. It is out of my hands how it is handled above, but we are accountable for you all. We need to work together to minimize these as soon as possible. We appreciate all you do today and everyday for all the participants.

Having Trouble with the HALO LOGIT?!

Then here are some troubleshooting tips that might be just what you need!

1. Log out of the application and sign back in. You won't lose any information entered and it might just be the quick reset you needed.
2. Make sure the application is up to date. You can do this by checking your app store regularly for updates to the Logit app. You can also set it up so that applications will update automatically through your devices settings.
3. Still not working? Try deleting the application from your smart device and re downloading it through you App Store. Once downloaded again, you can log back in with the same username/password and pick up where you left off!
4. Still not working? Remember, you can always give your Staffing Supervisor a call and they will assist you with next steps!

Ice Melt Available

Your help to provide a handled, clean - empty 1/2 gal drink container to exchange would be very much appreciated
Please contact your Supervisor to arrange a time to come by the office to pick up.

Happy Birthday

Heather LeLeux & Jack Shuey 1st, Tolanda Stokes 6th, Marion Matz 13th, Emma Colon 19th, Kaylynn Pooler 19th, Tabatha Colburn 21st, Elaine Goho 10th, Emily Neifert 25th,
Leonora Morgan, Christa Joller & Ginny Wills 26th, Elaine Gehman & Yeira Crespo 28th
Nettie Smith & Denise Gilbert 29th, Tiffany Takacs 31st

Happy Anniversary

Pamela Daughton 12yrs. , Maggie Long 9yrs., Pat Cramer 7yrs., Pamela Brooks 4yrs., Pilar Marte De Gonzalez 2yrs., Lisa Umstead 1yr.



We are noticing a rise in COVID-19 cases. We are asking all our PCAs to utilize masks as recommended. If you or your Participant is having any signs of sickness you as the PCA should be utilizing your masks while providing care, this will help keep the COVID rise down. This is not a mandate but highly encouraged. If you have any questions or need masks please reach out to your Staffing Supervisor

Your ILS Support Team:

Jared, Ashley, Denise, Lisa, Jen and Barb
Monica, Stephanie, Luz, Lori and Greg