

April 2023

Editor: Greg Peters
Safety Mentor



CAREGIVER SPOTLIGHT

Our Spotlight Employee this month will receive:

Tamaqua - Walmart Gift Card

Lancaster - Car Care Gift Card



Tamaqua Office
Melissa Strausser

Melissa has been with ILS since 2018. She goes above and beyond by traveling out of her areas for consumers in need. She is always willing to help with fill in shifts on short notice. Melissa is very caring and reliable.



Lancaster Office
Sherrybeth Torres

Sherrybeth worked with ILS previously, then obtained a position in the UDS Resource Center. She has returned with us part time and is a true advocate for those she serves with encouragement and supporting their independence.

Logging In / Out

The MCO's/State/County is locking down on our EVV logs. What does that mean?

Logging IN/OUT Every PCA must use the HALO LOG IT APP on your personal cell phones when a participant does not have a landline

IF YOU CAN NOT USE THE APP – you may use the consumer's LANDLINE, ~~we cannot use the consumer's cell phone.~~

When the app is unavailable or the system is down you must use a timesheet.

Please make sure you are filling the timesheet out correctly.

You must be in the participant's home when logging in and out.

The GPS is sensitive and only allows for you to log in and out while in their home.

If you are logging even a short distance (front porch) from the consumer's home we will get an alert.

~~You may not log in and out using your personal cell phone unless you are using the LOG It App.~~

You may not use the 800 number from your cell phone only from the participants landline.

Any questions or additional training needed please reach out to your staffing supervisor!

Remember with Each Participant on Each Visit:

Check the Participant's Binder to Review the most Updated Service Plan

All Tasks being completed need logged when signing out.

Refusal Codes must be included on All Refused & Logged when signing out

1 = Task Not Needed Per Participant

2 = Task done by Other/Client

3 = Client Refused

4 = Change in Condition: Problem (call Supervisor)

April Anniversaries

Leonora Morgan 15 yrs. Brendaly Baez-Ortiz 9 yrs. Greg Peter 8 yrs.

Terry Long 5 yrs. Angie Baez 5 yrs. Stephen Corum 3 yrs. Jasmin Soto 3 yrs.

Celines Castillo 3 yrs. Allison Weber 3 yrs. Talonda Stokes 2 yrs.

Joy Albright 1 yr. Jeremiah Weber 1yr. Jennifer Goyco 1 yr. Diane Hannon 1 yr.

April Birthdays

Patricia Elliot 1st, Geri Grabowski & Darnll Musser 2nd, Christine Homan 5th,
Mildred Roman & Lovely Stauffer 6th, Amber Feathers 9th, Natasha Griffin 13th,
Ashley Smith & Patricia Cramer 15th, Celines Castillo 16th, Karen Uhrie 18th,
Kalene Felder - Legree 19th, Angie Baez 20th, Laurie Rynkiewicz 23rd,
Allison Weber 25th, Karen Reader 27th, Jessica Ward 28th, Edna Shirley 29th,
Leigh Bernd 29th, Seth Werner 30th

1 Hour Paid Training Academy

**DEI Session 1- Beginners, Session 2 - Diversity / Why it Matters,
& Session 3 - Equity / Eliminating Barriers**

4th DEI training session with the safety training on Slips, Trips and Falls.

Session 5 - Leading From a DEI Perspective

A diversity, equity and inclusion (DEI) program is a term used for training programs, policies, strategies and practices that support our company's mission to continue to create and sustain a diverse, equitable and inclusive workplace. We believe a culture of diversity, equity and inclusion is not only critical to our success; but it also creates a positive employee experience for all.

**The DEI training is posted on the ILS Employee Website. Use the following link:
www.indlivingservices.com/employee**

"Encrypt Message" E-mail Encryption Instructions: Viewing Message

Click on a message to view the contents.

The encrypted message will open displaying all information.

From the message window you can use buttons on the message bar

- | | |
|------|------------------|
| i. | Reply to |
| ii. | Reply All |
| iii. | Print |
| iv. | Delete |
| v. | Download |

Attachments can be downloaded individually by clicking on them.

Please contact your Staffing Supervisor with any questions

Earn Extra Money! Fill-In Shifts Available

Make extra cash with no long term commitment.

Contact your Supervisor for opportunities.

Thank You for Everything You Do!

Your ILS Support Team:

Jared, Ashley, Denise, Lisa, Jen, and Barb

Monica, Stephanie, Luz, Lori and Greg